1. Enter the camera software GUI by entering the IP address into the web browser (i.e. Internet Explorer) – or right click the camera IP address in VMS and select “Browsing Web”. Then enter the default username as “admin” and default password as “9999”.

2. Download the latest Firmware version from the CV620-IP webpage as a .bin file and save the file to the desktop.

3. Once the software camera GUI appears, click on “Maintenance” for the Firmware Upload and click “Select files…”

4. Find the Firmware .bin file that you downloaded from the camera website and select it to upload to the camera software GUI.

5. Make sure you see the message “Firmware upgrade successful” after the camera uploads the firmware and completes the process.

6. Do a Factory Reset after the new Firmware has completed upgrade.

7. Unplug the power cord after the Factory Reset and do a power-cycle.

8. Check new Firmware in Ethernet > IP Address or under STATUS in OSD Menu.